

November 15, 2018 Meeting of the Board of Fire Commissioners

District #3 in the Township of Hanover

County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 7:00 p.m. on November 15, 2018 in accordance with the Public Meeting Act of 1975, Chapter 231.

ATTENDANCE: Commissioners Robert Callas, Michael Dugan, Maria Florio and Tom Quirk were present. Commissioner De Nigris was absent

Chief DiGiorgio, Administrator Schultz were also in attendance.

PUBLIC PARTICIPATION: Lt. MaryLou DeSimone raised some concerns regarding the District's physical examination program. Discussion on this matter took place between the Lieutenant and the members of the Board.

CORRESPONDENCE: None.

APPROVAL OF PREVIOUS MINUTES:

The minutes from the November 1, 2018 Regular Meeting were reviewed.

Amendments to Previous Minutes: None.

Commissioner made a motion to approve the minutes from the November 1, 2018 Regular Meeting. Motion Callas Second Florio - Approved.

REPORT OF THE TREASURER: No report

Report

of Fire Commissioner Board Committees and Chief of Department:

CHIEF'S REPORT: Chief DiGiorgio distributed his Bi-Monthly Report.

EMS: Nothing to report.

BUDGET: 2019 Budget is introduced

Resolution 18-11-15-81 Introducing 2019 Budget - Approved

PERSONNEL: Administrator Schultz indicated that there are still revisions necessary to implement the Sick Time policy, and that questions remained from

the attorney's correspondence. Further information will be provided at the next meeting. Discussion.

Comm. Callas reports two issues not acted on per attorney. No need for closed session.

NEGOTIATIONS: Commissioner Quirk reported that the Chief's guidelines/agreement are still out for review with attorney.

LIAISON TO THE VOLUNTEERS: Discussion of 100th anniversary funding and clarification of what the Board would cover. Discussion.

BUILDINGS AND GROUNDS: Nothing to report

APPARATUS/EQUIPMENT AND MAINTENANCE: Nothing to report

INSURANCE: Nothing to report

COMMUNICATIONS: Comm. Quirk reports about the new radios that OEM received from the Police Department are functioning very well.

BY-LAWS: Nothing to report.

WEBSITE: Nothing to report.

PLANNING COMMITTEE: Nothing to report.

LIASON TO EXEMPTS: Nothing to report.

RECORDS RETENTION: Chief requests that a copy of the key to the mezzanine be made available. Comm. Dugan advised that there would be a key made.

LIAISON TO HANOVER TOWNSHIP COMMITTEE: None

OLD BUSINESS: Nothing to report

NEW BUSINESS: Discussion of bookkeeper working with Fire Company. Administrator reports that this was reviewed by the attorney, and there is no conflict.

The next regular meeting of the Board of Fire Commissioners will be held on Thursday, December 6, 2018 at 7:00 P.M.

The Holiday Tree Lighting Ceremony will be held at the firehouse on Saturday, November 24, 2018 at 5:00 P.M.

PUBLIC PARTICIPATION: None.

RESOLUTIONS:

18-11-15-82 Resolution accepting resignation of EMT Smith – Approved

18-11-15-83 Resolution approving voiding of check - Approved

EXECUTIVE SESSION:

18-11-15-84 Resolution closing public session – Approved 7:42 P.M.

Board came out of closed session at 7:55 P.M., personnel matters were discussed no formal actions were taken

ADJOURN: A motion was made by Commissioner Callas, seconded by Commissioner Quirk, to adjourn the meeting. All were in favor. The meeting was adjourned at 8:05 P.M.

Respectfully submitted by

Robert Callas, Secretary